



**NATIONAL GUARD BUREAU**  
111 SOUTH GEORGE MASON DRIVE  
ARLINGTON, VA 22204-1373

**S: 30 November 2018**

**ARNG-HCM**

**1 November 2018**

**MEMORANDUM FOR SEE DISTRIBUTION**

**SUBJECT: Army National Guard (ARNG) Announcement for the Senior Enlisted Guard Advisor (SEGA) for U.S. Army Forces Command (FORSCOM), Office of the Deputy Commanding General, ARNG**

**1. References:**

- a. AR 135-18, The Active Guard Reserve (AGR) Program, 29 September 2017.
- b. Memorandum, National Guard Bureau, ARNG-HRH, 13 June 2018, subject: Title 10 (T10) Army National Guard Active Guard Reserve Life Cycle Management Strategy and Plan (ARNG-HRH Policy Memorandum #18-020).
2. The ARNG is seeking applications from highly qualified Non-Commissioned Officers (NCOs) to serve as ARNG FORSCOM Senior Enlisted Guard Advisor (SEGA), Fort Bragg, NC with a report date in fourth quarter FY19.
3. Eligibility. Current Title 10 (T10) Active Guard Reserve (AGR), Current Title 32 (T32) AGR, and Traditional status NCOs in the grade of E-9.
4. The selected NCO will be processed the following way depending on their current duty status.
  - a. T10 AGR NCO – will remain in the T10 AGR program and will receive Permanent Change in Station (PCS) or reassignment orders.
  - b. T32 AGR NCO – will be accessed into the T10 AGR program for a duration of two years and will serve on a One Time Occasional Tour (OTOT). Upon completion of the tour, the NCO will be separated from the T10 AGR program and returned to the T32 AGR program or to traditional duty status.
  - c. Traditional (M-Day) NCO – will be accessed into the T10 AGR program for duration of two years on a One Time Occasional Tour (OTOT). Upon completion of the tour, the NCO will be separated from the T10 AGR program and returned to traditional duty status.
5. Brief Duty Description: Serves as the SEA to the FORSCOM Deputy Commanding General (DCG) and Senior Field Representative for the Office of the DCG on all enlisted matters; principal enlisted advisor to the CSM FORSCOM on all matters pertaining ARNG enlisted Soldiers; principal enlisted advisor to the CSM ARNG on matters

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involving enlisted Soldiers at FORSCOM installations and organizations; participate in the formulation, coordination and administration of plans, policies and regulations pertaining to the ARNG; attend Training, Mobilization and Deployment conferences, workshops and meetings; transmit, instill and ensure the efficacy of the professional Army ethic.

### 6. Pre-requisites:

- a. Applicants must meet AGR eligibility requirements IAW AR 135-18.
- b. Rank: SGM/E-9 (W3YBAA / 003C / 08).
- c. MOS: Immaterial.
- d. Military Education: Graduate, United States Army Sergeants Major Academy.
- e. Civilian Education: Bachelor's degree preferred.
- f. Experience: Deployment experience; Operational experience required.
- g. Security Clearance: Must possess a Secret clearance at time of application. A special background investigation within the last 5-years will be conducted.

### 7. Application.

a. T10 AGR SGM – contact your Assignment NCO for an example of the 4187 that must be completed. Accompanying the 4187 will be a copy of your ERB, 705, 5500/1, last 3 NCOERs, latest PME 1059, and verification memo for your security clearance. Additionally, applicants need to submit both a military biography (see Optional example on GKO) and a letter to the board. The letter should detail your unique qualifications and how you would benefit the organization in this position.

b. T32 AGR/M-Day SGM – application procedures and required forms are available on the ARNG GKO website <https://gkoportal.ng.mil> under “Find Jobs”. Additionally, applicants need to submit both a military biography (see Optional example on GKO) and a letter to the board. The letter should detail your unique qualifications and how you would benefit the organization in this position.

c. Completed application packets should be emailed to SFC Tamara Floyd. All packets must be in accordance with the application checklist on GKO and be received no later than **1700 EST on 30 November 2018.**

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e. This announcement will close at 1700 EST on 30 November 2018. Packets received after this time or packets that are not complete IAW the T10 AGR NCO application checklist will be returned without action.

8. The point of contact for information about this position is SGM Douglas Conaway, ARNG G3 SGM at 703-607-7362, or douglas.g.conaway.mil@mail.mil.

9. Point of contact for packet submission is SFC Tamara Floyd, Accessions NCO, Enlisted Management Branch, Human Capital Management Division (ARNG-HCM-E), 703-601-7870, or tamara.floyd3.mil@mail.mil.



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COL, AR  
Chief, Human Capital  
Management Division

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